

**TOWN OF READING  
PLANNING BOARD MEETING  
February 15, 2024**

**PRESENT:** D. Chutas, A. Conklin, L. Tischler, L. DeBolt, T. Alger Planning Board Secretary

**ABSENT:** None

**VISITORS:**

Derek Bacon – 3494 Co. Rd. 28, WG

Alex Hoag – 4195 St. Rt. 14, Rock Stream

Called to order at 6:30 PM by D. Chutas. He opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENT:**

**REVIEW OF DECEMBER 2023 MINUTES**

L. DeBolt made a motion to accept the December 2023 minutes. Seconded by D. Chutas

There was no Quorum for the January 18, 2024 meeting

**OLD BUSINESS:**

D. Chutas submitted another draft copy of the Short Term Rental Application and proposed Short Term Rental Local Law drafted by the Planning Board. The Town Board will review the draft at the March 13 meeting.

D. Chutas is also working on a draft of a proposed Local Law for Solar Energy Projects in the Town of Reading to be forwarded to the Town Board for review at the March 13 meeting.

**NEW BUSINESS:**

**ELECTION OF OFFICERS**

Alternate A. Conklin accepted the invitation to be a Planning Board Member to fill the vacancy of B. Chapman whose term ended on December 31, 2023. The Planning Board now needs a Board Member to complete the 2 year unexpired term of M. Sorber and an Alternate Member.

L. DeBolt made a motion to approve the current appointments of the following officers. Seconded by L. Tischler.

Don Chutas – Chairperson

Alice Conklin – Vice Chairperson

**AYES:**

D. Chutas  
L. Tischler  
L. DeBolt  
A. Conklin

**NAYES:** None

Gary Miller rescinded his Site Plan Revisions until plans are finalized.

**MINOR SUBDIVISION APPLICATION – 4195 STATE RT 14, WG**

Alex Hoag submitted a Minor Subdivision Application Form for 4195 St. Rt. 14, Watkins Glen. (Tax Map No. 43.00-1-1). Mr. Hoag would like to subdivide a 5.16 Acre parcel from a 48.61 acre parcel with the intent to sell.

The Planning Board reviewed the Minor Subdivision Application Form, submitted survey, drawings SEAF form Part 1, and a letter will be sent to the County Planner, M. Saks, for County approval and to receive Agricultural Data Statement information.

A. Conklin made a motion to accept the Minor Subdivision Application as conditionally complete.  
Seconded by L. Tischler

AYES	D. Chutas L. Tischler L. Debolt A. Conklin	NAYS	None
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A public hearing will be scheduled for March 21, 2024 at 6:30 PM

Planning Board Secretary, T Alger, will post the legal notice in the Watkins Review and mail letters to adjoining land owners within 500 ft of the proposed subdivided properties

Derek Bacon of 3494 Co. Rd. 28, WG has submitted a Planning Board member application and is interested in becoming a Planning Board member. The Planning Board reviewed his membership application and it will be recommended to the Town Board to appoint him to complete the unexpired term of 2 years of M. Sorber.

D. Chutas wanted to remind the Planning Board members of training opportunities available. The Southern Tier Leadership Conference will be held April 4<sup>th</sup>, 2024 at Corning Community College.

Meeting adjourned at 7:20 pm by L. DeBolt and seconded by L. Tischler

Next Planning Board Meeting March 21, 2024 at 6:30 PM