

## TOWN OF READING BOARD MEETING

February 14, 2024

**PRESENT:** Supervisor S. Miller, Councilperson P. Gill, Councilperson C. Stamp, Councilperson C. Richtmyer, Councilperson J. Rumsey, Hwy. Supt. J. Switzer, and Clerk T. Alger.

**ABSENT:** Building Inspector-D. Tremblay

### **VISITORS:**

Alice Conklin-Altay Road

Mark Rondinaro – Schuyler County Legislature

Justin Payne – 8559 St. Rt 415, Campbell

Deborah Payne – 8559 St. Rt 415, Campbell

The meeting was called to order at 7:30 pm with the reciting of the Pledge of Allegiance.

### **VISITOR'S COMMENTS:**

Mark Rondinaro, Schuyler County Legislature, provided 2024 Sales Tax Information. YTD Sales Tax Revenue was \$941,519. This was a decrease of 2.95% compared to 2023.

Alice Conklin spoke about concerns for property maintenance of several properties in the Town of Reading. She commended the continued cleanup of Jaynes Auto. She also inquired if the taxpayers of Reading who have their own garbage pickup and recycling are having to pay twice for recycling services offered at the Highway garage.

Justin Payne, Son of John Payne, spoke on behalf of Jaynes Used Auto Parts inspection performed by Building Inspector, D. Tremblay. Mr. Payne had questions to address about the December inspection that was performed by D. Tremblay that weren't able to be answered at January's Board meeting due to the absence of D. Tremblay and Supervisor Miller. A discussion was had about the final requirements to be completed to be issued an operating permit per consultation with Town Attorney, G. Krogh.

**RESOLUTION #13** Councilperson C. Stamp made a motion to accept the January 10 minutes, as written. Seconded by Councilperson P. Gill

**AYES:** Councilperson P. Gill  
Councilperson C. Stamp  
Councilperson C. Richtmyer  
Councilperson J. Rumsey

**NAYS:** none

## **COMMITTEE REPORTS:**

PLANNING: Continued review of Short-Term Rental Law Minor Subdivision applicant, and received a couple of membership applications.

HIGHWAY: Superintendent J. Switzer read his report.

LANDFILL: No report

CLERK: Clerk Alger read her report

## **OLD BUSINESS**

Discussion of Jaynes Used Auto Parts letter written by Town Attorney Krough. Councilperson Stamp suggested that perhaps the letter need not be sent if compliance can be established from Deborah and Justin Payne hearing recommendations presented at the Town Board meeting. Supervisor Miller will send a follow up letter to Deborah Payne.

Short Term Rental Policy and Application are still being revised and hopefully a final revision will be sent to the Board for discussion at March meeting for approval and then forwarded to Town Attorney Krough.

The Town Board is in agreement that drafting a local law to address larger Solar Farms over 25kw should be pursued and adopted

Discussed possible uses for the \$5,000 NYSERTA grant. Updating lighting to LED at Town Hall and Garage among other energy saving measures was discussed as possible uses.

An audit of Annual Checklist for Review of Justice Court Records was performed by Councilpersons P. Gill and Councilperson C. Stamp

An audit of Chief Fiscal Officer (Supervisor) accounts and record keeping requirements, as outlined by the Office of the NYS Comptroller, was performed by Councilpersons J. Rumsey and Councilperson C. Richtmyer

**RESOLUTION #14:** Councilperson P. Gill made a motion to accept Justice John Norman's audit. Seconded by Councilperson C. Stamp

WHEREAS, pursuant to Section 2019-a of the Uniform Justice Court Act, the Board of the Town of Reading is required to confirm that the records and dockets of the Town Justice Court of Judge Norman be audited, and that the fact of the auditing be reflected in the minutes of the proceedings of this Board; and

WHEREAS, Councilpersons P. Gill and Councilperson C. Stamp have performed said audit on February 14, 2024 of Town Judge Norman's records from January 1, 2023 – December 31, 2023, and

WHEREAS, the Town Board in compliance with the Uniform Justice Court Act §2019-a, and to reflect in the minutes of its proceedings that such audit has occurred; and

THEREFORE, BE IT RESOLVED, The Town Board of Reading does hereby acknowledge that the audit of the records of Town Justice John Norman required under Uniform Justice Court Act § 2019-a has been conducted, and that the Justice Court Audit Report has been received by the Board; and

BE IT FURTHER RESOLVED, the Town Clerk forward to the New York State Office of Court Administration a copy of said Justice Court Audit Report and a copy of this Resolution.

AYES: Councilperson P. Gill  
Councilperson C. Stamp  
Councilperson C. Richtmyer  
Councilperson J. Rumsey  
Supervisor S. Miller

NAYS: none

**RESOLUTION #15** Councilperson J. Rumsey made a motion to accept the Chief Fiscal Officer (Supervisor) Audit as complete seconded by Councilperson C. Richtmyer

AYES: Councilperson P. Gill  
Councilperson C. Stamp  
Councilperson C. Richtmyer  
Councilperson J. Rumsey  
Supervisor S. Miller

NAYS: none

**RESOLUTION #16** Councilperson C. Stamp made a motion to approve the Additional Budget amendments for General Funds dated December 31, 2023. Seconded by P. Gill

AYES: Councilperson P. Gill  
Councilperson C. Stamp  
Councilperson C. Richtmyer  
Councilperson J. Rumsey  
Supervisor S. Miller

NAYS: none

**RESOLUTION #17** Councilperson J. Rumsey made a motion to approve the Additional Budget amendments for Highway Funds dated December 31, 2023. Seconded by C. Richtmyer

AYES: Councilperson P. Gill  
Councilperson C. Stamp  
Councilperson C. Richtmyer  
Councilperson J. Rumsey  
Supervisor S. Miller

NAYS: none

Supervisor Miller has received funds from Town Clerk/Tax Collector, T. Alger, as directed by the 2024 Schuylers County Collector's Warrant in the amount of \$698,278.93.

NEW BUSINESS:

**RESOLUTION #18** Councilperson P. Gill made a motion to grant permission for Highway Supt., J. Switzer, to attend Advocacy Day in Albany on March 6, 2024. Overnight and travel expenses approved and not to exceed \$400. Seconded by Councilperson C. Stamp

AYES: Councilperson P. Gill  
Councilperson C. Stamp  
Councilperson C. Richtmyer  
Councilperson J. Rumsey  
Supervisor S. Miller

NAYS: none

**RESOLUTION #19** Councilperson C. Stamp made a motion to grant permission for Highway Supt., J. Switzer, to register for on line pesticide training and purchase instruction manuals for a cost of \$440. Seconded by Councilperson C. Richtmyer

AYES: Councilperson P. Gill  
Councilperson C. Stamp  
Councilperson C. Richtmyer  
Councilperson J. Rumsey  
Supervisor S. Miller

NAYS: none

Discussion was had by the Town Board for the need of adding a Highway Dept. Laborer position to be reported to the Schuyler County Civil Service Dept in anticipation of job vacancy due to retirement of H. Ayers in May. The Town Board agreed this was necessary to allow additional time for training. Supervisor S. Miller will submit required paperwork.

D. Tremblay, Building Inspector III, completed his annual report for the year 2023 that must be submitted to the Uniform Code and Energy Code Administration and Enforcement Reporting.

**RESOLUTION #20** Councilman P. Gill made a motion to grant permission for WG Promotions to utilize Town of Reading roads during the Watkins Glen Grand Prix Festival in the fall of 2024. Seconded by J. Rumsey

AYES: Councilperson P. Gill  
Councilperson C. Stamp  
Councilperson C. Richtmyer  
Councilperson J. Rumsey  
Supervisor S. Miller

NAYS: none

COMMUNICATION:

SPEDES Permit and Notice of Completion of project of water improvement project at Lakewood Vineyards received from NYS DEC

Letter received from Town Historian, B. Chapman, thanking the Board for permission to purchase a laptop for her.

**RESOLUTION #21** Councilperson C. Stamp made a motion to pay Abstract # 002 as follows; seconded by Councilperson P. Gill

General Town wide	\$	8,940.97
Town Outside Village	\$	237.20
Highway Town wide	\$	8,086.63
Highway Outside Village	\$	2,464.55
Capital	\$	432.00
Fire District #1 (WG)	\$	124,923.00
Fire District #2 (Dundee)	\$	6,966.93
Sewer	\$	158.15
Total:		\$152,209.43

AYES:	Councilperson P. Gill	NAYS: none
	Councilperson C. Stamp	
	Councilperson C. Richtmyer	
	Councilperson J. Rumsey	
	Supervisor S. Miller	

**RESOLUTION #22** Councilperson J. Rumsey made a motion to adjourn regular meeting at 9:10 PM Seconded by Councilperson C. Richtmyer